



## CSIR-National Physical Laboratory

Recruitment to the post of Executive Assistant at the office of AcSIR  
Coordinator at CSIR-NPL, New Delhi

### SHORTLISTING CRITERIA:

S.N.	Shortlisting Criteria (Category-wise)
1.	Graduate (B.Sc./B.A./B.Com) or equivalent from a recognized University or Statutory Body, as a regular student.
2.	Minimum one-year work experience acquired after obtaining the minimum educational qualifications.
3.	Well-versed with office automation software including Word, Excel, Power point, e-communications (Email, Skype, etc.)
4.	Proficiency in spoken and written English/Hindi language.
5.	Not exceeding 32 years (age relaxation up to 5 years for SC or ST or Physically Disabled or Woman - Widowed/Divorced/Judicially-separated but not remarried; and up to 3 years for OBC).

### LIST OF SHORTLISTED CANDIDATES FOR INTERVIEW

S.N.	Candidate's Name	Category	URL	Date and time of Interview	Reporting Time
1.	SATENDRA KUMAR	SC	VENUE-CSIR_NPL	04.07.2022	09:00AM
2.	UMESH TIWARI	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
3.	HITENDRA SINGH	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
4.	VED PRAKASH	SC	VENUE-CSIR_NPL	04.07.2022	09:00AM
5.	PRIYA SHARMA	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
6.	NEERAJ KUMAR	SC	VENUE-CSIR_NPL	04.07.2022	09:00AM
7.	RAJAT SINGH	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM
8.	HITESH KUMAR SHARMA	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
9.	SHIVAM YADAV	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM
10.	SAHU CHANDAN MOLHU	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM

11.	PARAS MALIK	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
12.	BHUKYA ARUNA DEVI	ST	VENUE-CSIR_NPL	04.07.2022	09:00AM
13.	VARSHA TANWAR	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
14.	AMIT BISWAKARMA	SC	VENUE-CSIR_NPL	04.07.2022	09:00AM
15.	ARJUN SINGH	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
16.	BRIJ MOHAN VERMA	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM
17.	GAURAV SHARMA	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
18.	MUKESH	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM
19.	SAQIB	ST	VENUE-CSIR_NPL	04.07.2022	09:00AM
20.	SANGAM KUMAR YADAV	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM
21.	POOJA KUMARI	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM
22.	PRABHAKAR SINGH	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
23.	DILEEP DIVAKARAN NAMBOODIRI	NOT MENTIONED	VENUE-CSIR_NPL	04.07.2022	09:00AM
24.	POONAM KUMARI	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM
25.	ARCHIT GUPTA	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
26.	RAHUL TEKRIWAL	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
27.	VISHALI SINGH	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM
28.	LOVELY JAIN	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
29.	CHETNA	SC	VENUE-CSIR_NPL	04.07.2022	09:00AM
30.	HARSHIT YADAV	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM
31.	VIVEK KUMAR DUBEY	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
32.	MANISHA PARCHA	SC	VENUE-CSIR_NPL	04.07.2022	09:00AM
33.	MUSKAN JAIN	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
34.	ANJALI KUMARI	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM
35.	SHIPRA	SC	VENUE-CSIR_NPL	04.07.2022	09:00AM
36.	BISWAJEET DEY	OBC	VENUE-CSIR_NPL	04.07.2022	09:00AM

37.	FALGUNI JOSHI	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
38.	POORNIMA SINGH	GENERAL	VENUE-CSIR_NPL	04.07.2022	09:00AM
39.	SUMAN KUMARI	SC	VENUE-CSIR_NPL	04.07.2022	09:00AM
40.	AMBIKA KIRAN	SC	VENUE-CSIR_NPL	04.07.2022	09:00AM

### **Instructions/information for Short-listed Candidates:**

- No TA/DA will be payable to Candidates for appearing for the Interview.
- The selected candidates would be required to report at the Office of AcSIR Coordinator at NPL, New Delhi. The candidates have to appear in an interview offline (physical) at CSIR-NPL, Main Building, HRD WING, and Room No.6. Those residences outside Delhi-NCR and are unable to come due to some reason may send request for online interview to [coordinator.npl@acsir.res.in](mailto:coordinator.npl@acsir.res.in). CSIR-NPL and AcSIR shall not be responsible for any problem due to connectivity failure or communication faults etc. in the Web-mode interview.
- The Candidates will be required to bring **All Certificates/testimonials, in original** for the Interview (Degree/Diploma Certificates, Marks Sheet, Experience Certificates, proof of age and, the Caste Certificates issued by the Authorized Authorities/Bodies, if applicable), along with one set of self-attested photocopies of all the certificates/certificates for records of AcSIR.
- **Kindly confirm to [coordinator.npl@acsir.res.in](mailto:coordinator.npl@acsir.res.in) your appearance for interview on the scheduled date and time before 2<sup>nd</sup> July 2022 at 5:00 PM**
- Two recent Passport size colored photograph.
- Canvassing in any form will be a disqualification