



**CSIR - NATIONAL PHYSICAL LABORATORY**  
सी.एस.आई.आर. राष्ट्रीय भौतिक प्रयोगशाला  
**Dr. K. S. Krishnan Marg, New Delhi-110 012**  
डा. के एस. कृष्णन मार्ग, नई दिल्ली - ११००१२

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निविदा सं./Tender No.:	<b>14-VIII/PJ(12-STE)24PB/T-138</b>	तिथि/Date:	09.12.2024
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From: Director

To,

M/s. National Physical Laboratory,  
Module 11 (ILS),  
Hampton Road, Teddington,  
TW11 OLW, **United Kingdom.**  
E-Mail : [Anu.Karthik@npl.co.uk](mailto:Anu.Karthik@npl.co.uk)

Dear Sir/Madam,

Quotation is invited on the behalf of the Director, CSIR-NPL for the calibration of articles mentioned below. **The bid must be submitted ONLINE in case of Indian supplier at CPPP Portal & OFFLINE in case of Foreigner Supplier through email/hard copy by post.** as per dates/times mentioned on the CPPP Portal/Email..

Sr. No.	Description of Material	Qty.
1.	Calibration of AC resistances and Inductive voltage dividers <b>(Please see attached detailed specification sheet as Annexure-IV).</b>	As per attached sheet
<b>Note:</b> <ol style="list-style-type: none"><li><b><u>The prices of quotation should be up to NPL including freight &amp; insurance charges, GST may be mentioned separately. In addition no additional payment will be made except from its quoted price.</u></b></li><li><b><u>Please submit price with breakup for each item(s) at Annexure I.</u></b></li><li><b><u>A price reasonability certificate may be submitted stating that you will not sell the quoted item to any other organization less than the quoted prices to NPL (as per Annexure-II on Letter Head of Bidder).</u></b></li><li><b><u>The rate of GST/taxes to be charged should be clearly mentioned in your quotation, if applicable.</u></b></li><li><b><u>Payment terms acceptable would be 100% through RTGS/NEFT/Wire Transfer after receipt of material and its satisfactory installation/commissioning of equipment (if applicable).</u></b></li><li><b><u>Kindly submit Multi Form –Annexure-III along with your quotation.</u></b></li><li><b><u>Kindly provide recent order copies of offered item(s) of previous Purchase Orders to any CSIR/ Govt. organization.</u></b></li></ol>		

Yours Faithfully,

Sr. Controller of Stores & Purchase

## **TERMS & CONDITIONS**

1. **PRICES:** Shall be quoted in Multi Currency including INR  
**For goods manufactured abroad:**
  - (i) The price of the goods/services/calibration must be quoted on Ex-works/ DDP including taxes, as specified in the Schedule of Requirement form.
  - (ii) The installation, commissioning and training charges including any incidental services, if any.
  
2. **VALIDITY OF OFFER:**  
**The Prices must be valid at least for a period of 90 days from the date of QUOTATION.** No changes in prices will be acceptable in any condition after opening of tender till the validity of the offer or execution of the order whichever is later.
  
3. **REASONABILITY OF PRICES**
  - (a) Please quote best minimum prices applicable for a premiere Research Institution, **leaving no scope for any further negotiations on prices.**
  - (b) **The quoting party should give a certificate to the effect that** the quoted prices are the minimum and they have not quoted the same item on lesser rates than those being offered to NPL to any other customer nor they will do so till the validity of offer or execution of the purchase order, whichever is later.
  - (c) Copies of **LATEST SUPPLY/SERVICE ORDERS** received from other customers along with details of such supply orders preferably in India for the same item/model **may be submitted with the offer** giving reasons of price difference of their supply order & those quoted to us, if any.
  
4. **PERIOD & MODE OF DELIVERY:** **The delivery period is the essence of supply; hence** it must be indicated specifically in the quotation, period of calibration, delivery/completion time.
  
5. **PAYMENT CONDITION:**  
  
The payment for imported goods shall be made **100% through wire transfer/Telegraphic Transfer** within 30 days after receipt of goods and satisfactory installation/Commission of instrument .
  
6. **ACCEPTANCE OR REJECTION OF OFFER:** The Director, NPL, New Delhi reserves the right to accept or reject any quotation /tender in part or full without assigning any reason thereof. The successful bidder should submit Order acceptance within 15 days from the date of issue.
  
7. **LD CLAUSE FOR LATE DELIVERY & LATE INSTALLATION:**  
As time is the essence of this requirement, liquidated damages shall be levied @ 0.5 % per week of the basic order value or part thereof for delayed execution of order/supply subject a maximum of 10% of basic order value after which the order shall be deemed cancelled. Please note that it will also affect the other/future business dealings with such suppliers.

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**(A) PRICE SCHEDULE FORM FOR GOODS BEING OFFERED FROM ABROAD/IMPORT PURCHASES**

Name of the Bidder \_\_\_\_\_

TENDER No. \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10	11	12
Sl No	Item Description	Country of Origin	Unit	Qty	Unit price Indication and currency FOB, Port of shipment or FCA , Name place of delivery (Retain only one)	Total price (5x6) FOB (named port of shipment) or FCA (named place of delivery) (Retain only one)	Charges for Insurance & transporta tion to port//plac e of destinatio n	Total price CIF/CIP (retain one only) (7+8)	Indian Agents Commiss ion as a percent of FOB /FCA price included in the Quoted price	approx. Ship- ment weight and volume	Indian Custom s tariff No and HSN code No. (ICT & HSN No.)

**Note:**

Currency \_\_\_\_\_

Total Bid price in foreign currency \_\_\_\_\_  
in words \_\_\_\_\_

(a) Indian agents name &amp; address \_\_\_\_\_

(b) Installation, commissioning & training charges,  
if any \_\_\_\_\_Signature of Bidder  
Name \_\_\_\_\_(a) Cost of Spares, if any \_\_\_\_\_ Business Address \_\_\_\_\_

(d) The Indian agent's commission shall be paid in Indian Rupees only based on the Exchange Rate prevailing on the date of negotiation of documents in accordance with clause 22.1 of GCC.

(e) The cost of optional items shall be indicated separately.

**PRICE REASONABILITY CERTIFICATE**

*(On the Letter Head of the Bidder)*

This is to certify that the prices quoted Vide Quotation No. \_\_\_\_\_

dated: \_\_\_\_\_ against Tender No: \_\_\_\_\_ dated:  
for

( \_\_\_\_\_ name \_\_\_\_\_ of \_\_\_\_\_ item \_\_\_\_\_ ) \_\_\_\_\_ are best and minimum and we have not quoted the same on lesser rates than those being offered to CSIR-NPL to any customer nor we will do till the validity of offer or execution of Purchase Order.

Date:

Authorized Signatory

Name:

Designation:

**MULTI FORM**

**(Bid Form, Bidder Information, Border Declaration, Code of Integrity)**

To:

**The Director,**  
**CSIR – National Physical Laboratory,**  
Dr. K. S. Krishnan Marg,  
New Delhi -11012, INDIA

**We, the undersigned, declare that:**

- a) We have examined and have no reservations to the Bidding Documents. We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services. Prices and discounts, if any, are mentioned in the Price Bid.
- b) **Our bid shall be valid for the period of time specified in the bid document** and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- c) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed. We understand that you are not bound to accept the written standard terms and conditions of our offer and also the lowest evaluated bid or any other bid that you may receive.
- d) **Border Declaration:** We have read clause regarding restriction on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; **We certify that the bidder is not from such a country** or, if from a such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the competent Authority. A valid certificate issued by the Competent Authority has been attached with the bid. I hereby certify that this bidder fulfill all requirements in this regard and is eligible to be considered.(As per requirements under P-45021/112/2020-PP(BE-II)(E-43780) dated 24.08.2020 of Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade and any amendments thereon.)
- e) **Declaration for Code of Integrity & Conflict of Interest:** I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement and have no conflict of interest. The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:
  - 1
  - 2
  - 3

Signature & Seal of Bidder / Authorized Signatory

Name of the Signatory

SPECIFICATIONS

The calibration requirements are:

## I. AC resistances

Sl. No.	Standard	Identification	Calibration points
1	AC resistance 1 $\Omega$	Tinsley, Sr. No 279452	1 kHz
2	AC resistance 10 $\Omega$	Guildline, Sr. No. 72972	1 kHz
3	AC resistance 100 $\Omega$	Tinsley, Sr. No. 279378	1 kHz
4	AC resistance 1 k $\Omega$	NL Engineering , Sr. No. 010	1 kHz & 1592 Hz
5	AC resistance 10 k $\Omega$	Tinsley, Sr. No. 248924	1 kHz

## II. Inductive voltage dividers

Sl. No.	Items	Identification	Calibration points
1.	Precision Inductive Voltage Divider	Type - PRI-00011 , Make: NL Engineering	1 kHz, 1592 Hz & 10 kHz at 30 V, 55 Hz at 5 V
2.	11 Section Inductive Voltage Divider	Make: NL Engineering	1 kHz, 1592 Hz & 10 kHz at 30 V, 55 Hz at 5 V
3.	Precision Inductive Voltage Divider	Make: Sullivan, Model: F9200, Sr. No. 752134	1 kHz, 1592 Hz & 10 kHz at 30 V, 55 Hz at 5 V

The standards are to be calibrated at 25 °C.

Please provide calibration charges for the above-mentioned calibration points.